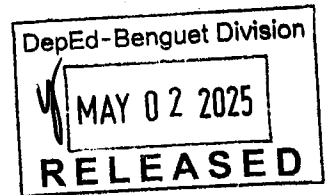




Republic of the Philippines
Department of Education
Cordillera Administrative Region
SCHOOLS DIVISION OF BENGUET



30 April 2025

DIVISION MEMORANDUM

NO. 183 S. 2025

TO: Assistant Schools Division Superintendent
Public Schools District Supervisors
Public Elementary and Secondary School Heads
All Others Concerned

SUBMISSION OF GRIEVANCE COMMITTEE PER SCHOOL AND DISTRICT

1. Pursuant to Regional Memorandum Number 289 s. 2025, reiterating the Establishment of Grievance Committee in the School and District levels, please be directed to submit the list of members of your Grievance Committee for the SY 2025-2026 in all schools and districts. Please be guided on the provisions of DepEd Order No. 35 s. 2004 (Revision of the Grievance Machinery of DepEd) and CSC Memorandum Circular No. 2, s. 2001 (Revised Policies on the Settlement of Grievance in the Public Sector).
2. The Grievance Committee shall strictly comply with the procedures and requirements in DepEd Order No. 35, s. 2004 to **ensure settlement of grievances** at the different governance levels.
3. Kindly submit your reports on or before **May 30, 2025** on the given link:
<https://forms.gle/4HVRXaEAuzZ2zoKt9>
4. Queries or clarifications may be sent to DepEd-Benguet legal unit.
5. For information and strict compliance.

ESTELA P. LEON-CARIÑO EdD, CESO III
Regional Director and
Concurrent Officer In-Charge
Office of the Schools Division Superintendent



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